

**COAST GUARD INVESTIGATIVE ASSOCIATION BUSINESS MEETING
Phoenix, Arizona**

Wednesday, August 19, 2012

Howard Giblin called the meeting to order at 8:15 AM.

Bruce Shiels opened the meeting with an invocation. Bruce led the group in making the Pledge of Allegiance to the U.S. Flag.

Introduction of Officers in attendance: Howard Giblin; Jack Pressler; and Jeff Kilpatrick.

Introduction of Past Presidents in attendance: Toby Chapeau.

Introduction of the CGIA Founder: Bruce Sheils.

Welcome remarks by Gus Oviedo, Southwest Regional Director and Chair of the 2012 Conference Committee.

Review of the Business Meeting Agenda was completed by Howard Giblin: No new Business to add. No changes were needed.

Executive Reports:

Jeff Kilpatrick distributed copies of the Secretary's Report, including meeting minutes from the Charleston, South Carolina, meeting held on October 8, 2011. Upon a motion by Gus Oviedo, seconded by Dan Motley to accept the Secretary's report as presented. Motion carried unanimously. Jeff advised that he is maintaining a membership list and is constantly updating. Jeff asked that members submit updated information so that the lines of communication remain intact.

Jack Pressler presented the Treasurer's Report. A detailed financial report was presented. Jim Echhoff reviewed the financial records and reported no discrepancies were noted. Income for the Association for the past year was \$3,159.50. Expenses for the past year for the Association were \$3,380.58. This amount does not include expenses for this conference. The account balance on September 13, 2012, is \$12,104.49. Upon a motion by Tom Craig, seconded by Steve Little to accept the Treasurer's Report as presented. Motion carried unanimously.

Howard Giblin reported the Association has eight (8) new members this year. One of these new members was a result of those in attendance at Jack Cornett's retirement celebration. Howard reported that as he assumes his role as Immediate Past President it will be incumbent upon him to take the lead on membership. Howard suggested that the Association look at having a Recruiter in each Region to work with Howard in recruiting new members. Some questions that Howard would like to see answered as the Association moves forward: How many of our members are still on the job? Are still working in some capacity? Are reserves? Are on active duty?

Bruce Sheils reported on the 5th Region, the Central Region. A map was provided to all attendees showing the outline of the 5th Region. The new Central Region will consist of the following states: Alabama; Arkansas; Illinois; Indiana; Iowa; Kansas; Kentucky;

Louisiana; Michigan; Minnesota; Mississippi; Missouri; Nebraska; North Dakota; Ohio; Oklahoma; South Dakota; Tennessee; Texas; and Wisconsin. The 5th Region will be added into the rotation and will host the 2014 Conference. Upon a motion by Steve Little, seconded by Danny Motley to accept the proposal to incorporate the 5th Region as described by Bruce and described in the Proposed Region Re-organization paperwork. Motion carried unanimously.

Howard Giblin provided the membership with his written 2012 CGIA Elections Report. The following web sites were identified as possible sources to use when searching for people: www.zabasearch.com www.spoked.com and www.whitepages.com There is no charge to use these web sites.

Steve Little reported the 1st Newsletter that he put together was nine (9) pages. The Newsletter will be published on the web site to reduce printing and mailing costs. Upon a motion by Bill Whetstone, seconded by Jeff Kilpatrick to use the CGIA web site as the primary source of information. Motion carried unanimously.

Break from 9:20 AM to 10:55 AM. During this break period a group photograph was taken.

Howard called the meeting back to order at 10:55 AM.

Steve Little reported the next newsletter will come out shortly after this meeting today. Steve is looking for articles. It was suggested that included in the newsletter is a piece on what CGIS is doing.

Howard Giblin reported that Ken Brandal is the official CGIA web master. Additionally, Howard has appointed Ken Brandal to be the Public Information Officer for CGIA. Ken reported that the web site sees about 30 hits or visitors per day. Moving forward all documents placed onto the web site will be in PDF format.

New Business:

Mike Ferrick recommended the 2013 Conference site to be at the Best Western in Uncasville, CT. Toby Chapeau made a motion to accept Mike's recommendation; however, the motions died due to no second.

Ken Brandal recommended the 2013 Conference site to be at the Williamsburg Hospitality House in Williamsburg, VA. It was decided that no decision would be made on the 2013 Conference site until after lunch break.

Howard Giblin reported that two (2) members attended Jack Cornett's retirement ceremony. Marty Martinez told attendees about CGIA.

Howard Giblin reported that CGIA needs a liaison officer with CGIS and CG Headquarters. Additionally, CGIA needs someone to replace George Finch as the person responsible for sales of CGIA apparel.

Dick DeRoche reported that the ballots for the election were counted by Dan Mosier; Frank Sanders; and Dick DeRoche. The results are as follows:

- *President* *Don Roark*
- *Vice President* *Steve Little*
- *Secretary* *Jeff Kilpatrick*
- *Treasurer* *Jim Echhoff*

There was discussion on changing the wording of our annual meeting should it be "conference" or "reunion"?

Upon a motion by Toby Chapeau, seconded by Jack Pressler to replace the word "conference" in the bylaws with "reunion". Toby withdrew his motion prior to being enacted upon.

Lunch Break from 11:05 AM to 1:15 PM.

Howard Giblin called the meeting to order at 1:15 PM.

Introduction of all members in attendance.

With a vote by a show of hands, Mike Ferrick's proposal to have the 2013 Conference in Connecticut, won out over Ken Brandal's proposal to have the 2013 Conference in Virginia.

- *Dick DeRoche suggested that CGIA look into sponsoring scholarships for children and grandchildren of our members.*
- *Another suggestion from the floor was to offer one (1) or two (2) years free CGIA membership to newly retired CGIS agents.*
- *Howard Giblin asked that the membership email him their thoughts on ways to increase membership.*

2013 Conference will be in the Northeast Region

2014 Conference will be in the Central Region

Upon a motion by Mike Ferrick, seconded by Steve Little to change the conference from an annual event to a bi-annual event after 2013. The motion did not pass. 4 Yeas 15 Nos.

The following question was posed; What is a quorum. Historically, it has been the majority of the members present at the annual conference. Frank Sanders suggested the Bylaws be reviewed and revised as necessary.

Upon a motion by Jim Echhoff, seconded by Mike Ferrick to appoint Bruce Shiels as the Central Region Director. Motion carried unanimously.

Upon a motion by Toby Chapeau, seconded by Jack Pressler to have the annual conference in even number years in the Central Region and rotate the other regions in odd number years. The motion did not pass. 4 Yeas 14 Nos.

Upon a motion by Danny Motley, seconded by Mike Ferrick to adjourn. Motion carried unanimously.

Meeting adjourned at 2:25 PM.

Respectfully submitted by:

Jeffrey H. Kilpatrick

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CGIA Secretary